



RAJIV GANDHI INSTITUTE OF PETROLEUM TECHNOLOGY, JAIS
(An Institute of National Importance Established Under Act of Parliament)
(Jais, Amethi, Uttar Pradesh: 229304, India)

Phone No. +91-535-270-4565/4568/4595/9151652404

Email: academic@rgipt.ac.in

Office of the Dean Academic Affairs

Ref. No.: RGIPT/Jais/Academic/50/2022

30th May 2022

NOTIFICATION

This is to bring to the notice of all concerned that each undergraduate laboratory currently undertaking laboratories classes for the B. Tech. /IDD students, must have an **In-charge** and a **Co-Incharge** as necessary.

The Head of individual departments are requested to swiftly assign the In-charge and Co-Incharge for all the undergraduate laboratories and send a copy of the notification to the Office of Dean (Academic Affairs) for record.

The notification is issued with the due approval of competent authority.

Dean (Academic Affairs)

Copy to the following for information:

1. All Deans
2. Assistant Dean (Academic Affairs)
3. All Heads of Department
4. In-Charge, EI, Bengaluru
5. In-Charge, AEI, Sivasagar
6. All Convener, DUGC's of Department
7. Deputy Registrar (Academic Affairs)
8. The Secretary to the Director, RGIPT

Dean (Academic Affairs)

30/5/22